

Draft Minutes
Hazardous Materials/ Decontamination TAC Meeting
January 15, 2008

Welcome

The meeting opened with no new members present.

Action Items from the December Meeting:

E-mail address accuracy

Eric Denison: Eric.Denison@odh.oh.gov

Don McDonald: SCLEPC@co.stark.oh.us

Update of Regional Grants

The meeting opened with Mel House of OEMA addressing the Regional Grant status. Mel identified the amount of moneys each region received. Mel also emphasized the need for each grant recipient to follow the plan submitted and to build up not down. Mel also noted that the grant is an 18 month grant and that there will be no extensions.

Action item: Regional coordinators need to ensure they begin the process of expending the funding for the equipment identified in the grant and distribute to the teams.

Action item: Teams accepting this regional funding are expected to be an asset for their region. Eventually to be able to respond under the Ohio Fire Chief Response Plan, teams will need to be verified. TAC Regional coordinators should ensure teams accepting funding are aware they should be considering applying for the verification process in the future.

Action item: Greg Locher, and Jeff Corder, and Mark Vedder to develop a document that is an accurate reflection of: the funding awarded to each region in FY 07, identify what capabilities these funds were to fill, the restrictions placed on the funding (if any), and identify teams that are being built-out. This document will then be given to Mel House for review. The purpose of this document is to ensure an accurate record of the build-out process is kept on file and used to support future funding requests.

New Business:

Next Year's Funding Request/Planning

The TAC also talked about reviewing where the regions currently are and where they need to be, for example, are there any identified gaps for HM Team locations by the target capabilities established? The examples of potential identified gaps were Athens, Ross, and Highland Counties. The TAC talked about looking at the entire state to help determine "gaps." It was proposed that the regions develop a presentation as to what capabilities their region currently has, teams' location, and what is needed to complete the build-out plan. This will help logically develop a future grant request.

Action Item: Mark Vedder will send Greg Locher an up-dated map that identifies hazmat teams by their “self-verified” status. The map will be clearly labeled as DRAFT and not distributed beyond the TAC. Its purpose is for visualizing teams and potential gaps during future planning.

Action Item: Greg Locher will have map reproduced on a large-scale and bring to TAC meetings for planning sessions.

Action Item: At the February meeting Region 1 & 2 will give a presentation on their current capabilities and build-out plan.

TAC Representation/Participation

The TAC talked about reviewing the TAC roster for participation by members. This item came-up due to questions toward Regions #6 and #3 funding needs. It was noted that the key for determining needs and planning for how the process for funding proceeds is directly tied into participation.

Action Item: Greg Locher and Tim Flock will up-date the TAC participation roster

Action Items from the December Meeting (continued):

Regional Grant Next Year

Mark Vedder discussed options for writing regional grants. He noted that the Bomb TAC wrote one grant request for all bomb teams. He noted an advantage of using this option is 1 application is submitted which makes it easier to see the entire scope and purpose of the request. The down side is that if turned down, no region would receive any funding.

Ohio Fire Chief Response Plan Data Base Update

Tom Beatty discussed the Fire Chiefs Response Plan and the incorporation of the TAC data into the plan. There was a question from Greg Locher about Type 4 HM Teams in the plan. Tom said it was probably designated a type 4 if they were not to be used for Mutual Aid.

After some discussion on the OFRP Plan and the TAC information being incorporated, it was decided that a face-to-face meeting between TAC members and the OFRP Plan senior members would be advantageous to the process of making sure all needs are being met for both parties and the right information is being entered.

Action Item: This will be addressed between Mr. Shaw and Mr. Sabo representing the OFCRP Plan and Greg Locher, Tom Beatty, and Mark Vedder representing the HM TAC. Dates are will be coordinated to conduct this meeting.

Verification Visits

The TAC addressed pushing for more verification visits to be conducted. Mel House noted that this also helps Ohio EMA with the Federal Government. On-site visits are considered as a partial audit. It also shows the Federal Government that the State of Ohio is spending their money correctly and following a plan.

State of Ohio Preparedness Report: CBRNE detection

Tracy Proud from Ohio Homeland Security spoke at the last meeting concerning input from the TAC for this report. TAC members were asked to review the report and provide Greg Locher with any comments prior to today's meeting. Greg received one set of comments. The TAC agreed to have Jeff Corder, Mark Vedder, and Greg Locher write a response and submit to Ohio DHS concerning the TAC's role in preparedness.

Action item: Jeff Corder, Greg Locher, and Mark Vedder to write necessary material and submit to Ohio DHS by the end of January.

SOG's – Demobilization Draft

Jeff Branich and Sil briefly discussed their progress.

Action item: Demobilization SOG will be discussed at February meeting

Mass Decontamination

Jeff Schneiderman briefly discussed the progress with this action item. Mass Decontamination definition still being developed.

Action Item: Jeff and Don McDonald will continue their work and present at the next meeting

Action Items Carried Over

Decontamination- Jeff Schneiderman and Don McDonald

Review of Ohio Hazmat Technician course – Bill Brobst

Demobilization SOG- Sill and Jeff Branich

Next Meeting date: Tuesday, February. 19, 2008 at Ohio EMA.