

# ORS TAC MINUTES

Department of Public Safety  
1970 W. Broad St.  
Columbus, OH 43223

**Date:** May 19, 2009

**TAC:** HM

**From:**

**File Number:**

**Approved:**



I. **Attendees:** See Attachment.

II. **Summary:** The meeting covered all outlined agenda items, which included a discussion on gap analysis, Type IV teams, the Ohio Fire Chief Response System, FY08 grants update, CIMS update from Mary Tyler (OHS), Ohio Fire Service Emergency Response System dispatch flow chart and a companion educational program presentation by Bill Brobst, and approved hazmat team verifications (Portage, Trumbull and Coshocton).

Gap Analysis: The current capability build out plan was reviewed by the general membership. Potential gaps in the response capability goals established by the TAC were used for the standard in measuring the potential gaps, along with risk. When a potential gap was identified, there were several criteria that must be met prior to any discussion of funding: 1) not building a team from “the ground up” and 2) sufficient staffing with training to reasonably expect a sustained capability. After the gaps were identified, regional coordinators are to compile the amount of additional funding required. Region 3 and 6 not represented and will require additional discussion by the TAC membership. This figure will need to be firmed up by the end of June.

CIMS Update: Mary Tyler presented “snapshots” of the proposed TAC folder on CIMS along with a discussion explaining various options on the construction of the site. Mary will forward an electronic copy of the material presented and the chair will forward to the TAC membership for review prior to the June TAC meeting. Mary will be present at the June TAC meeting and the CIMS project can be finalized for the IT development.

Ohio Fire Chief Response Plan: The chair presented a revised flow chart that was developed by the membership at the April meeting. The revision did not change the concepts discussed, but was placed in a more logical order. The chair will forward to the TAC membership for review prior to sending the finalized copy to the OFCRP. The chair has also discussed the TAC’s concepts with Russ Rife, OFCRP coordinator, and he has confirmed that the concepts in the flowchart can be implemented by the dispatch centers.

Bill Brobst presented a first draft of the companion educational program for responders to use when requesting resources from the OFCRP. Several suggestions were made and this will be re-visited at a future meeting. The TAC also needs to have a discussion on how to implement—specifically who is the target audience(s) and what method to use to reach these audiences.

Team Verification: The Portage County Hazmat Team application for a Type II team was approved by the TAC membership. The Trumbull County Hazmat Team application for a

Type II team was approved after a discussion concerning the corrected deficiencies. Ohio EMA will forward a letter to these teams and the OFCRP will also receive notification to make changes in their database.

The written request for Coshocton Fire to be verified as a Type II team after the purchase of additional equipment and review of membership via the original site verification team was presented to the TAC membership. After the discussion, the TAC membership voted to approve this team as a Type II team. Ohio EMA will forward a letter to these teams and the OFCRP will also receive notification to make changes in their database.

FY 08 Grant Update: Mel House provided an update on the progress of the counties on the FY 08 grant funding. These grants are proceeding with the necessary grant deadlines.

FY 09 Grant Update: Mel House expects the amount of federal funding to be received by the State by July 01, 2009.

**Action Items:**

1. Chair, Greg Locher to send out revised Flow Chart to be used by Ohio Fire Chief Response Plan to TAC members for review. After review by TAC members it will be sent on as a final product to Ohio Fire Chief Response System Coordinator.
2. Chair, Greg Locher to send revised team typing guidelines out to TAC membership.
3. Mark Vedder: Team Typing map to be updated to reflect the changes to Trumbull and Portage County / Coshocton hazmat teams.
4. Chair, Greg Locher to talk to Region 3 & 6 coordinators to identify hazmat gaps in those regions.
5. The TAC initiated discussion regarding response expectations related to number of responders versus team strength. (how many technicians required for a regional response?) Need to identify the functions that are necessary to be performed and then assign the number of personnel. Further discussion will be necessary to set minimum response standards. Chair, Greg Locher to place on subsequent meeting agenda.
6. TAC members are to review proposed HazMat TAC CIMS web page design after it is sent out by Chair, Greg Locher.
7. Bill Brobst to revise the Ohio Fire Service Emergency Response System Education Program. Revised program will be sent out to TAC membership for review and comment. Need to identify the target audiences and the methods to reach these audiences.
8. Verification site visit schedule. Need to develop a target schedule for setting site visits so that we are not overwhelmed with requests at the end of the grant performance period.
9. Mass Decon Typing. Need to continue discussion on the “types” of mass decon that follows the Target Capabilities version 2.0
10. Cost recovery matrix. Need review and discuss dissemination.

11. Gap analysis figures by regional coordinators by end of June. Need firm figures for the amount of funding required to fill identified gaps.
12. Fire Command article that explains the TAC's team typing/verification.

III. **Next Meeting:** June 16, 2009, @ OEMA, Room 104, @ 10:00 AM.

Respectfully,

Greg Locher, Chairman