

HazMat Technical Advisory Committee (TAC)
Minutes
July 17, 2007

The meeting opened with the introduction of new personnel and visitors to the meeting.

The minutes from the June 19, 2007 meeting were reviewed and approved by members.

ACTION ITEM: June 19, 2007 meeting minutes to be sent to all TAC members and EMA Directors Association.

Standard Operating Guidelines: Silverio Caggiano & Jeff Branic

There was much discussion on the Cost Recovery Document concerning: Declared Disasters at State & Federal level, IMAC criteria, standard mutual aid, known spiller responsibility, standard billing vs. multiple billing, Ohio Fire Chief's Response Plan, Charges, etc. Mel House explained the IMAC process, including reimbursement. The committee talked in length about ways to assure HM response teams is reimbursed if coming in from another area to the incident.

In the end, the committee agreed that instead of coming up with a set SOG, it would be better to come up with Guidelines for Cost Recovery. Silverio Caggiano and Jeff Branic will work on a Template for Guidelines on this point. Don Waldon's cost recovery program will be used as one of the guides in the development of the document.

ACTION ITEM: Sil Caggiano and Jeff Branic to work on Guidelines for Cost Recovery document for next meeting. The general consensus was to use a cost recovery matrix for 1) disasters and 2) accidental spills

Funding: Mel House explained that the TAC's Regional Representatives need to be ready to justify funds necessary for capability building. There is no guarantee that funding will be available to build HM TAC-recommended capabilities. HM teams should leverage all available sources of funding to build in accordance with the TAC-adopted plan. At this time Ohio EMA does not know the amount that will be awarded to the state. The committee's priority at this time is still Type III teams' needs.

ACTION ITEM: Regional HM TAC coordinators are to continue to develop regional data on the amount of funding necessary to complete the build-out of Type III teams within their region. This data should be sufficiently detailed to demonstrate what equipment would be purchased with the funding.

Team Verifications: Mel House stated that there does not appear to be funding at this time for TAC members participating in the verification process. It was suggested that the initial process be a self-verification followed by a manageable number of verification visits per year. Once actual site visits are instituted, previous experience with the US&R site visits has shown that verification teams should be able to conduct much of their review pre- and post- site visit, i.e., review of training records, procedure review, etc.

SOG's: Previous SOG's that were distributed at the last meeting were voted on for acceptance. The committee voted to accept the versions as they are written.

Proposed by: Don Waldon, **Seconded by:** Clarence Tucker, unanimous Yes vote.

ACTION ITEMS:

- One proposal was made on the SOG's – Add a revision date and an approved date to the documents.
- Silverio Cagginuo to send an electronic copy of SOG's for distribution to TAC members with the above dates added.

New Business Future Meetings:

The committee revisited the subject of holding the meetings every-other-month, with conference call between sub-committee members. Some discussion on how much longer the TAC will be required to conduct meetings and if it would be more efficient to conduct the meetings every-other-month with a “working month” in between.

ACTION ITEM: Greg Locher to distribute the HazMat TAC goals prior to the next meeting that were originally developed by the co-chairs when the TAC was formed. TAC members to review with respect to progress and suggestions for additions/deletions during a discussion at the next meeting.

ACTION ITEM: Richard Lauffer will check with Ohio EMA communication section on how conference call can be set-up.

ACTION ITEM: Moved Radiological Detection Response/Protection discussion to next meeting.

Some talk on Authority Having Jurisdiction under NIMS. This issue was brought to the floor by Terry Bindernagle and after discussion, no conclusion at this time. No one seems to have an answer on the subject.

ADDITIONAL ACTION ITEMS:

- 1) Greg Locher to distribute approved minutes from the June 19, 2007 meeting.
- 2) Rich Lauffer to send Greg Locher the “attached comments” concerning DNDO by Tom Breckinridge from the June 19th meeting for distribution also.
- 3) Mel House to put verification cover letter on OEMA letterhead and send to Greg Locher. The cover letter will then be sent to HM TAC regional coordinators.
- 4) Regional coordinators to send verification cover letter and packets to all Hazmat teams within their region and copy EMA Directors.
- 5) ***(insert by Locher) Several days after the TAC meeting, it was discovered that during the cost recovery discussion, there might be some misperceptions concerning the current litigation with respect to cost recovery items surrounding a spill in Lima. Next meeting need brief discussion.

The next meeting will be held on August 21, 2007 at 1000 hours at Ohio EMA.

