

Hazardous Materials/ Decontamination TAC
DRAFT Minutes
November 20, 2007

Welcome/Introductions

Meeting opened with introductions of committee members and welcome of new members/alternates.

Action Item: Chief Locher to run a test e-mail to Willie Brantingham, Don McDonald, and Bill Brobst to assure they can receive e-mails from the chair.

ACTION ITEMS FROM OCTOBER MEETING:

Regional HSGP Funding Update

Action Item: Regional Coordinators need to verify with Chief Locher the breakdown of funding for grant money. This will include the level of team or teams being funded at what cost, and any matching funds identifying the source.

This is being done since not all regional coordinators were at today's meeting and for the chair and Mark Vedder to have a good understanding for the grant requests for the TAC cover letter. The TAC wants to ensure that the funding requests are reasonable and in-line with last year's applications. Specifically, the build-out of new teams in an area without a previously identified capability gap.

Mel House – stated that Ohio EMA will be looking at the sub-grant request today and tomorrow (Nov. 20-21). Mel will keep the TAC advised as necessary.

NEW BUSINESS:

Radiological Equipment Review

The committee also talked about the Radiological Equipment review. Sean Zalesny, RAD Analyst Supervisor at Ohio EMA presented a brief to the committee on the document and its updates/changes. Mel House referred the document to the TAC for a review, but needs to move it along to other stakeholders.

Action Item: Chief Locher requested that Keven Clouse (Ohio Environmental Protection Agency), Eric Denison (Ohio Department of Health) review the changes and provide comments at the December TAC meeting.

ACTION ITEMS FROM OCTOBER MEETING (continued):

IMAC/Ohio Fire Chiefs' Response Plan/FEMA reimbursement forms

The committee covered the IMAC, Ohio Fire Chiefs' Response, Plan and FEMA Reimbursement Forms. A brief explanation of these forms and how they are all related was discussed.

SOG's – Cost Recovery Matrix

The committee was informed there are no dollar figures associated with the forms per guidance from the HM TAC committee. This will be addressed by the provided by the responders. It was noted that gas receipts should be backed-up with logs verifying travel/response.

The committee voted to accept the Cost Recovery Document as it now stands. Motioned – 1st Bill Brobst, 2nd. Brian Robertson. Unmans vote – yes.

Ohio Fire Chief Response Plan Database Discussion

The HM/Decon TAC does not maintain a database of all the identified teams in Ohio. Each regional coordinator on the TAC has contact information, but there is no common database for the entire state with the TAC. The question to the TAC, is weather the TAC needs to spend the effort in the developing and maintaining this database. The TAC Regional Coordinators several months ago provided the OFCRP Regional Coordinators with the necessary contact information for each region. This information was to be entered in the OFCRP database.

A discussion was held and it was decided that the OFCRP is the logical choice for a centralized database. However, the database needs maintenance for accuracy.

Action Item: Need a second check by HM/Decon TAC Regional Coordinators to Fire Response Plan Regional Coordinators to assure HM team TAC information is included in the Ohio Fire Chiefs' Response Plan. This should be done with a face-to-face meeting between the coordinators, as some of the OFCRP coordinators have changed. Regional TAC coordinators to report back at the December meeting.

Request for TAC review of State of Ohio Technician Training

Bill Brobst stated the book is done. At a previous TAC meeting, the possibility of a review (without delay of the publication) by the TAC was discussed. The review would be to familiarize the TAC with the information in the new program.

Action Item: Bill Brobst will contact Frank Dalton to see were the process stands. And determine if the TAC can get a copy of the needed section to look through for future comments.

Training Goals:

The committee tabled Training Goals & Decon Goal for next meeting.

Coshocton Verification visit

The date for the Coshocton verification has been set for November 21st. As specified by the Verification Document, the verification team for this visit will be: Mark Vedder (representing the TAC), Rich Lauffer (OEMA Field Liason representative), and Brian Robertson (Regional representative). Other TAC members are encouraged to attend as observers. Directions to the site visit have been provided to all members.

Action Item: Verification team for this visit will present results at to the TAC committee at the December meeting for final ratification.

Additional Discussion:

Action item: Tim Flock will resend committee e-mail list out to members to assure they have a current listing of members and contact.

The committee voted to hold the Dec. TAC meeting as scheduled, Dec. 18, 2007 @ OEMA, @ 10:00 AM.